

Seymour Library Board of Trustees

Meeting Minutes September 2026

I. Call to Order and Attendance

Meeting called to order at 6:35 PM.

Attendance: L. Negus, L. Caruso, K. Sharpe, D. Pophal, J. Pruss, and D. Newman.

Excused: H. Wexler, K. Streb, and K. Kosior.

Guest: Clarkson Liaison T. Guarino.

Village liaison: Not in attendance.

Sweden liaison: Not in attendance.

II. Action Items:

1. Adoption of Agenda: Motion by David Newman; second by Kris Sharpe. Motion passed.

2. Approval of Minutes: Motion to approve the August meeting minutes by Don Pophal; second by Elizabeth Caruso. Kris Sharpe and David Newman abstained. Motion approved.

3. Approval of Bills Paid: Motion by Linda Negus; second by Kris Sharpe. The National Grid bill was unusually high, likely because of delayed billing. Motion passed unanimously.

October bill signers: David Newman and Kris Sharpe.

III. Reports/Discussion Items:

1. President's Report: The Board Retreat was scheduled for September 23, with a review of food arrangements and expectations. Livingston Associates was to facilitate the retreat, and each trustee was asked to consider a vision for the library renovation. Changes within the Monroe County Library System are expected to increase costs in 2027.

Direct Access Plan:

Motion to approve the Monroe County Library System Direct Access Plan of Service for 2027–2031 and authorize the MCLS Director to submit the plan to the New York State Library Division of Library Development.

1st: Linda Negus

2nd: David Newman

Motion passed unanimously.

2. Director's Report: The summer reading program was reviewed; children's programs averaged 48–50 attendees. Staff training is being planned. Adult learning programs presented by a Monroe Community College professor drew 25–30 attendees per program. The community survey remains open, with 250 responses received to date. The Friends sponsored Staff Day on October 1. The Board will vote on the final budget in October. The library will serve as a polling site on November 3.

Motion to pay Livingston Associates \$2,550 from the unrestricted fund balance to facilitate the Board Retreat.

1st: David Newman

2nd: Don Pophal

Motion passed unanimously.

3. Liaison and Committee Reports:

- Friends/Foundation: Trustees were asked to support the After Hours event on October 17 from 7:00–10:00 PM by donating a Board basket. All agreed to contribute \$20 per person. Libby and Linda will obtain the basket items.

- Clarkson Liaison: A ribbon cutting for the miniature golf course at Kimball Park was scheduled for Saturday, September 26 at 10:00 AM. The mid-year budget process is ongoing.

- Facilities: The request for proposals for design services remains ongoing.

- Finance: No report.

- Marketing: No report.

- Personnel: No report.

- Policies: AI and cybersecurity policies will be brought to the October meeting.

- Nominating: Committee to meet.

IV. Adjournment

Meeting adjourned at 7:36 PM.