

Seymour Library Board of Trustees

Meeting Minutes June 17, 2026

I. Call to Order and Attendance

Meeting called to order at 6:33PM by L Caruso

Attendance: K Streb, K Kosior, L Negus, P Pittman, K Sharpe, H Wexler, L Caruso, D Pophal, J Pruss, D Newman

Excused:

II. Guests/Public Comment

III. Action Items:

1. Adoption of Agenda:
Motion to approve adoption of June 17 agenda
 - a. 1st H Wexler
 - b. 2nd K streb
 - c. Motion passed unanimously.
2. Approval of Minutes:
Motion to approve May 2026 meeting minutes
 - a. 1st
 - b. 2nd L NegusMotion passed unanimously.
3. Finance Report
Motion to approve bills to be paid
 - a. 1st L Caruso
 - b. 2nd K Sharpe
 - c. Motion passed unanimously.

June Bill Signers: K Sharpe, L Caruso
Volunteers to sign bills in L Negus, D Pophal

IV. Reports/Discussion Items:

1. President's Report (L. Caruso)

Encouraging everyone to come at 4:30 PM on June 25th for the pavilion ribbon cutting

2. Director's Report (P. Pittman)

Door count is down a little bit; there were a couple of programs which took place outside the library and there were people using the pavilions, none of whom counted towards the door count. Board recommends keeping an estimate of what's going on outside in the pavilion. What's important is knowing that the organization is moving outside the walls of the library and letting attendees know that they can come to more events and use more resources in the physical library.

EV Project: this is funded by the village. They came today to look at the infrastructure to start making decisions about what they will do to install chargers for electric vehicles. There will be a charge for use. The decision to charge was based on usage and repair costs. The money goes to the village.

HVAC is working ok, but will need a new condenser on one standalone unit.

Trustee handbooks will be picked up next Tuesday from MCLS central office. Primary voting will take place next Tuesday from 6AM to 9PM.

The audit is going well. Staff has requested July 3 and 4 off. Motion: D. Newman made a motion to close the library at 1PM on July 3. Second by H Wexler. Unanimously approved.

Clarkson resident complained the landscaping was subpar in preparation for the ribbon cutting. They were not specific about what they thought the issue was. D Pophal will return tomorrow and talk with Yard Daddy to discuss what needs to be done. Motion by D Pophal to authorize up to \$1,000 for yard work. Second by K Streb. Unanimous approval.

3. Liaison and Committee Reports:

- Friends: They had an excellent yarn and fabric sale, making over \$1,000. They plan to repeat this. They are done meeting for the summer.
- Foundation: After Hours is coming up in October. More details to follow. There is a donor recognition wall in the library. It includes donors to the friends, the foundation, and the library itself. The minimum donation to appear is \$250. There is good progress—more than double from the start. These donations come from individuals and businesses. The foundation has created its own website, seymourlibraryfoundation.org This will draw in business donors.
- Village Report (D Roberts): Brockport Creativity was held successfully. Boaters are stopping and using the welcome center. Sandeep Singh was approved to be a trustee, and the village court will remain, per the election. There is a park audit being undertaken.
- Sweden Report (S Maar): The town of Sweden will be working on a park audit in conjunction with the village to ensure there's no duplication. They are looking to

get grant funding for the Lakeview Cemetery mausoleum. The July 4 celebration will take place on July 3 at the community center. They are looking at doing something on August 22 for the nation's 250th birthday. The story walk materials are being ordered in preparation for installation in the fall.

- Clarkson Report (T Guarino): Nothing to report from Clarkson.
- Facilities: Team met June 9 to talk about next steps for the children's area. We did not receive the grant from Morelli's office, due to not being 'shovel ready'. A number of ideas were discussed for next steps:
 - Identify available funds
 - Planning: what are our options? We should be ready to send a proposal to Morelle's office July 2027. Tentative plan would be to begin January 2028 provided we decide to move forward.
 - Livingston Associates is a professional fundraising group, would cost \$5,000 but a donor is willing to provide that fee. Would love to have the Foundation kick it off at their October event.
 - Vargas & Associates will return to the July board meeting to discuss additional options.
 - Next step, Patrick will reach out to receive quotes from a minimum of two vendors for an RFP process.
- Finance/Budget:
 - We will create a restricted fund totaling approximately \$321,000, which would serve as a base for capital projects (earmarked specifically for the children's room, door project). MCLS has approved the door project (new accessible, automatic doors) and we are awaiting DASNY final approval. Motion from D Newman to move funds; second by K Streb. Unanimous approval.
- Marketing/Strategic Planning: next Thursday, come to the pavilion ribbon cutting!
- Personnel: Nothing to report
- Policy: Nothing to report
- Nominating Committee: No report

Motion to adjourn at 8:13 pm

1st D Newman

2nd L Caruso

Motion passed unanimously.

Next meeting July 15 at 6:30 pm