

Seymour Library

Board Meeting

Wednesday February 19, 2025

Board Attendance:

Libby Caruso (President), Kris Sharpe (Vice President), Patrick Pittman (Library Director), Gloria Gustke, Linda Negus, Don Pophal, Ben Reed (Village rep), Kate Kosior (Clarkson), Ken Streb (Finance Officer), Scott Maar (Sweden rep), Marianne Virgilio (Foundation rep)

Excused: Scott Maar (Sweden rep), Helen Wexler, Evan Wexler (Clarkson rep)

Meeting called to order at 6:30 pm

Guest: Lisa Marou, CPA-Yaeger Treviso presented 2024 Balance Sheet. Good budget, generally went well. Actuals and performance will be sent over to the municipalities.

2025 looks to be break even. Grants for upgrades will go into the operating fund.

Approval of Agenda:

- **Ken moved; Lynn seconded. Approved unanimously**

Approval of January, 2025, Meeting Minutes:

Minor changes, Gloria will fix

- **Kris moved; Libby seconded. Approved unanimously**

Finance Report:

- February bill signers: Kris and Gloria
 - o Couple of small questions floor bill, paid as quoted.
 - o **Ken moved; Kris seconded. Approved unanimously**
- March volunteers to sign: Ken and Linda

President's Report (Libby):

1. Kate Kosior (Clarkson) welcome, here for the first time.

2. Mike Andriatch has resigned from the Board
3. Wish list: Flooring we have 4 areas we would like to complete: Board room: \$8,300
River Scene in children's area: 46,000, Balance of public area: 56,000 Staff
area: 13,000 to complete all flooring in building Landscaping \$75,000 Libby
would like to make Board Room nicer. Better chairs, tablecloths for tables.
Community outreach
4. Committees: Personnel Linda, Kate, Ken Policy Gloria Kate Kris Finance Linda,
Helen, Ken Facilities Linda Don Marketing Gloria Kate Kris Nominating Gloria Helen
Don Strategic Planning Linda, Helen, Kris Ad Hoc

Director's Report (Patrick):

1. Productive Month, All metrics are up 5400 2024 vs 5900 in 2025.
2. Offered a number of programs more than 2023. Engagement was up. 7337 in 2023 8809 in 2024
3. Clear on community stance in library. We are committed to meeting our mission. Meeting all the needs of the community. Need everyone to feel included and heard.
4. Vote to approve submission of Annual Report. **Ken motioned Kris seconded Approved unanimously.**
5. Boiler inspection every two years. State failed because AirServe did not sign off. Suggestion: AirServe to sign, Patrick to sign off that it was done.
6. DASNY notification of award in about 6 weeks.
7. Patrick and Libby will go to Village Board meeting on March 3.
8. Yaeger-Treviso (accountants): engagement agreement approved; 875 monthly increased 990 cost of \$,1550 for 990 **Ken motioned Kris seconded Approved unanimously**
9. Met with Jill Wisnowski Sweden Rec Center—nice meeting, Patrick would like staff to get trained so they would feel more comfortable with more kids in classes=bigger revenues. Big take home—she needs to generate \$250,000/year. Municipalities will check that trustees of this Board have public office liability insurance

Liaisons and Committees:

- i. Friends (Libby): No report

II. Foundation (Marianne): Next meeting is annual meeting, look forward to committee assignments, new brochure available. Inviting others to join and be active. Good response to Annual Fund letter. Village election:

III. Village report (Ben): \$4.5 million grant given to village preliminary plans (match grant) \$7.8 million village and private sector. 5-6 year project. Incentivizing change to single family from multi-family. Margay is not running. Annie Crane—mayor, Brittany Profit-Rheinwald and Bob LeSeuer as Trustees. June 17ish. July 1 new mayor sworn in.

IV. Sweden report:

V. Clarkson (Evan): Libby will send Ursula minutes

VI. Facilities & Operations (Don):

i. Requotes for flooring (LVT) for this room, within 1-2 months Policy: 8-30K need to quotes. Brockport Carpet is the only one who pays taxes to library.

VII. Finance

i. 3 \$100,000 CDs maturing in March 90 day

ii. 100K and 120K CDs 30 day

iii. finance committee will decide

iv. 125Kish in checking

v. Looking to develop a wish/priority list for library needs

VIII. Marketing (Kris): No report

IX. Personnel (Linda): Did not meet

X. Policies (Kris): 2 policies due 2025, 9 in 2026, 15 in 2027. We will try to move some forward.

XI. Nominating (Don): Nomination of Gloria for Secretary

XII: Strategic Planning will start meeting in March

Adjournment: Motion by Don, seconded by Ken; Approved unanimously at 7:59 pm.

UPCOMING:

Next Seymour Library Board of Trustees meeting: Wed., Mar. 19, 2025, 6:30