Seymour Library Board of Trustees
Meeting Minutes Oct 15, 2025

I. Call to Order and Attendance

Meeting called to order at _6:30 pm________________________________

Attendance: L Caruso, G Cheney, L Negus, P Pittman, D Pophal, J Pruss, K Sharpe, H Wexler,

Excused: __K Kosier,_K Streb, S Maar______________________________

II. Guests/Public Comments: T. Guarino, W Dunham, M Virgilio

III. Action Items:

1. Adoption of Agenda:
   Motion to approve adoption of August 20, 2025 agenda
   a. 1st D Popha
   b. 2nd L Negus
   c. Motion passed unanimously.
2. Approval of Minutes:
   Motion to approve meeting minutes of July 16
   a. 1st D Pophal
   b. 2nd L Negus
   Motion passed unanimously.
3. Finance Report
   Motion to approve bills to be paid
   a. 1st H Wexler
   b. 2nd K Sharpe
   c. Motion passed unanimously.

   Oct Bill Signers: H Wexler, K Sharpe
   Volunteers to sign bills in Nov: L Caruso, G Cheney

IV. Reports/Discussion Items:

1. President's Report (L. Caruso): Library Board quorum is 5 members, if a trustee is unable to attend a meeting, this needs to be relayed to L Caruso.

2. Director's Report (P. Pittman): Motion: To move the back up server to cloud based services at $80/month

1st Motion: D pophal

2nd Motion: H Wexler

Motion passed unanimously

Star gazing event went well, over 100 attendees. Outreach to the HS for ELL/bilingual students, SUNY event upcoming. Story Walk is up and being visited. Eagle Scout project underway: mural wall painting

3. Liaison and Committee Reports:

- Friends: Book sale: 10/15-10/18. The funds are used for the summer reading program
- Foundation: After Hours Program was held 10/4, net profit was $5222. Annual fund raiser letter campaign to start in November.
- Village Report (W. Dunham): Ad hoc committees started. Reviewing the budget
- Sweden/Clarkson Report (T Guarino): In process of establishing budget.
- Facilities: D Pophal: proposal presented from C Vargas for a Library Space Study. Motion: Hire Vargas Associates for Library space study in the amount of $5800
  1st Motion: D Pophal
  2nd: L Caruso
  Motion passed unanimously
- Finance/Budget: H Wexler: Presented an outline of short term and long term library projects
- Marketing/ Strategic Planning: K Sharpe: Long Range Plan: Continue to address and assess strategic areas and complete a community survey in 2026
- Personnel: L Negus: Discussion of staff salary increases
- Policy: K Sharpe: no report
- Nominating Committee: G Cheney: presenting the slate of officers for 2026 to be voted upon November board meeting

  L Caruso: President, L Negus: V President, K Kosior: Secretary and H Wexler as Finance Committee Chair

Motion to adjourn at 7:50 pm
1st motion L Caruso
2nd H Wexler
Motion passed unanimously.

Executive Meeting: 7:50 pm to review staff salaries. Adjourned at 8:05 om

Next meeting November 19, 2025 at 6:30 pm