

Seymour Library Board of Trustees
Meeting minutes April 16, 2025

I. Call to Order and Attendance

Meeting called to order at 6:30; 1st motion: K Sharpe, 2nd: K Streb

Attendance: D Pophal, K Sharpe, L Negus, P Pittman, K Krosior, J Pruss, G Gutske, K Streb, L Caruso

Excused: H Wexler

II. Guests/Public Comments: M Virgilio, B Reed

III. Action Items:

1. Adoption of Agenda: Motion to adopt agenda by 1st K Sharpe, 2nd motion D Pophal . Motion passed unanimously.
2. Approval of Minutes: motion to approve meeting minutes of March 2025 by 1st D Pophal , 2nd L Negus Motion passed unanimously.
3. Finance Report:
 - a. April bill signers: K Krosior, D Pophal
 - b. Volunteers to sign in May: L Caruso, D Pophal
 - c. Motion to approve bills to be paid by D Pophal, 2nd K Krosior . Motion passed unanimously.

IV. Reports/Discussion Items:

1. President's Report: No report

2. Director's Report: P Pittman

- Programs are on rise, increase in homeschool groups (Hamlin, Holley, Parma, Hilton)
- Working on personnel management with increase in utilization of services
- Incorporating Seymour Mascot into library programming
- Employee training for bookkeeper position in process
- Librarian 1 vacancy- TBD
- Purchased new Point-of-Sale terminal
- Story Walk: Sweden Community Foundation has money allocated for this permanent project

3. Liaison and Committee Reports:

- **Friends:** Annual book sale April 23-26
- **Foundation:** M Virgilio: March meeting occurred, After Hours is being revisited: Oct date; Garden Tour July 16th, Rain Date of July 20th.
- **Village Report:** B Reed: Boat house is being built, Bridge reopens in June 2025
- **Sweden/Clarkson Report:** None
- **Facilities:** D Pophal: Boiler issues ongoing second to failed installation, municipalities are working together to solve. Flooring being installed on April 28th in the Duryea Room. Looking at replacing tables/chairs for Duryea Room
- **Finance:** K Streb: Reviewed up to date financials

- **Marketing/ Strategic Planning:** K Sharpe: review of last meeting, planning in process
- **Personnel** L Negus: No report
- **Policy:** K Sharpe: Review of Meeting Room policy in process
- **Nominating Committee:** No report

Motion to adjourn at 7:49 K Sharpe, L Caruso Unanimously approved.