

Seymour Library Board of Trustees
Minutes July 17, 2024

Attendance: L Caruso, D Pophal, K Sharpe, K Streb, Linda Negus, G Gustke, H Wexler, Patrick Pittman

Absent: M Andriatch, K Andriatch

Guests: B Reed (Village liaison), S Maar (Sweden liaison), E Wexler (Clarkson liaison)

I. Meeting called to order at 6:30- L Caruso

II. Public Comments/Correspondence: none

III. Action Items:

1. Adoption of agenda: motion by K Sharpe, second K Streb Motion passed unanimously .
2. Motion to approve minutes of June 24 meeting by D Pophal second L Caruso Motion passed unanimously.
3. Motion to approve Bills to be paid: by K Sharpe, second L Negus. Motion passed unanimously.
4. Finance Report: No discussion. Bills to be reviewed in Aug by D Pophal and L Caruso

IV. Reports/Discussion

1. President: No new updates to report- see committee updates
2. Director: (full report sent separately)
 - a. Review of summer reading kick off- attendance numbers appear to be growing
 - B. 3D- printers are in high demand, consider charging in future for use
 - C. Garden Tour is upcoming this weekend- provided by Foundation
 - D. All programs are up and running, staffing is stable,
3. Liaison and Committee Reports;
 - a. Friends and Foundation:
 - i. Friends: No report- next meeting is in Aug
 - ii. Foundation: Patrick attended, did not have a quorum, next meeting expected in July after Garden Tour
 - B. Village: Nothing to report- new rep introduced (B Reed)
 - C. Sweden: S Maar: reports on water project in works
 - D. Clarkson: E Wexler: reports on water project, 8/16 Good Neighbors Day
 - E. Facilities:
- A. 4 bids received with LaBella Coordinating and recommending Whitney East Inc. Motion by D Pophal to award Whitney East Inc bathroom remodel contract at \$187,000 to include bathroom remodel and sub slab work to remediate sewer backups, 2nd L Caruso,

discussion ensued. Motion passed unanimously.

B: Bathroom trailer reserved for use during the bathroom remodel: \$6770. To be discussed further

C. Paving to start 9/8 of the parking lot- to be done by Town of Sweden

D. 2 bids are to be received for flooring of the Library- further discussion with the Foundation with expectation of work to be started in Dec 2024 with completion end of Jan 2025

E. RM Landscape has started working on landscaping- D Pophal to follow up

F. Finance Committee: Renewed CD's as approved in June 2024, Village money received, discussion of putting additional money in another CD.

G. Personnel: No report

H. Policy Committee: Review of updated Policies: 400-3, 600-1, 700-2. Motion to adopt the above mentioned policies, 1st K Streb, 2nd L Caruso. Motion passed unanimously

I. Marketing Committee: No report

Next meeting: Wednesday August 21, 2024 at 6:30,

Budget presentation to Municipalities: August 27

Motion to adjourn meeting L Caruso, second K Sharpe, passed unanimously at 8:06

Respectfully submitted by K Sharpe