

Seymour Library Board of Trustees
Minutes February 21, 2024

Attendance: L Caruso, D Pophal, K Sharpe, K Andriatch, K Streb, Linda Negus, Patrick Pittman

Absent: G Gustke,

Guests: A Crane (Village liaison) E O'Hara (Foundation liaison) , S Maar (Sweden liaison),
LaBella Reps (Emily/Kara)

I. Meeting called to order at 6:30- L Caruso

II. Public Comments/Correspondence: none

III. Action Items:

1. Adoption of agenda: motion by K Andriatch, second L Negus. Motion passed unanimously .
2. Motion to approve minutes of Jan 2024 meeting by D Pophal, second K Sharpe. Motion passed unanimously.
3. Motion to approve Bills to be paid: by K Sharpe, second L Negus. Motion passed unanimously.
4. Finance Report: No discussion. Bills to be reviewed in March by K Streb and L Caruso
5. D Pophal introduced representatives from LaBella who then presented Bathroom Room Finishes

IV. Reports/Discussion

1. President:

- a. Libby and Don discussed recent bathroom backup issue with resulting closure of Library on 2/8-2/9/24
- B. Reviewed Policy/Marketing/Policy Committee meeting dates to 6/24
- C. Facilities meetings are ad hoc
- D. Municipal meeting: March 26, 2024
- E. Meeting to discuss current accounting firm situation

2. Director: (full report sent separately)

- a. General numbers of Library use are increasing as a result of stable staffing
- B. Verbal contract with Monroe 2 BOCES for ESL program, start date end of March
- C. LAS reports show 15% increase usage therefore need for IT upgrade. Don recommended proposals to review and Patrick will apply for a grant to cover the costs
- D. Patrick will be attending the Public Library Association Annual Conference April 2-5 in Columbus Ohio
- E. Staff Development Day 3/18th- Library will be closed
- F. The Library will be renting out parking spots for the Eclipse

3. Liaison and Committee Reports;

a. Friends and Foundation:

i. Friends: Next meeting March 18th

ii. Foundation: Meeting Feb 26th. The Garden Tour will be July 20th.

After Hours will be held in Sept 2024

B. Village: No report

C. Sweden: Preparation for the impending Eclipse

D. Facilities and Operations: LaBella Presentation

E. Finance Committee: meeting pending

F. Personnel: Staff Luncheon held 2/6, well received. Motion to approve the appointment of Sophie Saccente as Library Assistant start date 2/5/24 completing 12/13/24 at \$17.25 hour for maximum 20 hours per week. 1st motion K Sharpe, 2nd K Streb. All in favor, motion passed unanimously.

G. Policy Committee: Meeting 2/26/24

J. Marketing Committee: Meeting 2/26/24

Next meeting: Wednesday, March 20, 2024 at 6:30

Motion to adjourn meeting D Pophal, second K Sharpe, passed unanimously at 8:05 pm

Respectfully submitted by K Sharpe