

## **Seymour Library Board of Trustees**

Date: 20 October 2021

### **Call to Order**

The regular meeting of the Seymour Library Board of Trustees was called to order at 6:34 pm on 20 October 2021 by Board President B. LoBracco.

### **Attendance**

Present: Marilyn Brown, Libby Caruso, Pat Galinski, Bruce Leslie, Bernie LoBracco, Scott Maar, Scott Rochette, Kristen Sharpe, and Jennifer Caccavale (Library Director)

Absent: Mark Scheda

Guests: Annie Crane (Brockport liaison), Patty Hayles (Sweden liaison), and Brenda Rooks (Yaeger, Triviso & Associates, Inc., via Zoom)

### **Public Comments**

None.

### **Adoption of Agenda**

P. Galinski made a motion (with S. Rochette seconding) to adopt the agenda of the 20 October 2021 meeting (conducted in-person). The motion passed unanimously.

### **Approval of Minutes**

M. Brown made a motion (with S. Rochette seconding) to accept the minutes of the 22 September 2021 meeting. The motion passed unanimously.

K. Sharpe made a motion (with S. Rochette seconding) to accept the minutes of the 6 October 2021 special meeting. The motion passed unanimously.

### **Correspondence**

None.

### **President's Report**

- The proposed 2022 budget was discussed briefly.
- S. Rochette made a motion (with M. Brown seconding) to approve the proposed 2022 budget. The motion passed unanimously.

## Director's Report

- The Brockport DPW came to deal with clogged toilets. They noted that the sewer pipes will likely need to be relined, which is a job for a plumber. This will likely require three bids.
- The Red Cross held a successful blood drive at the Library today. There are two more scheduled, for December and February or March 2022.
- Clerk Leigh Beabout left the Library on 14 October. One person will increase hours, but the Library will need a new clerk to work ~6 hours per week.
- Young Adult Librarian Stephanie Blando is leaving the Library on 27 October. A search will commence to replace her immediately after her departure, and will work from the old civil service list; a new list will be available late December or early January 2022. We hope to have a new YA Librarian in December.
- The Library held a Rochester Reads livestream event on 20 October 2021 with Robin Wall Kimmerer, author of *Braiding Sweetgrass*.

## Old Business

### Standing Committee Updates

#### Friends

The Friends Book Sale ran 13-16 October 2021 and brought in \$2350. This was the first in-library book sale since the pandemic began. They are planning for the April and October 2022 sales.

#### Foundation

- The Foundation met on 12 October 2021, during which they discussed a basket for raffle. The Board will contribute and assemble materials for a basket. The raffle will run through November. The Board will need donations by 28 October and can be dropped off at the Library.
- The Foundation is preparing a letter campaign for December.
- The Foundation is planning an in-person fundraising event on 7 May 2022 with a 50s music theme.

## **Municipal Liaisons**

- Brockport Liaison A. Crane updated the Board on the current solar farm situation ('beyond confusing'), with several issues being reported. The Library is billed for electricity by the solar company, while National Grid issues credits for solar-generated electricity. Savings have not been as good as promised, but it should get better as energy prices increase. National Grid is behind on issuing solar credits.
- The Library Audit was accepted by the Village Board.

## **Facilities and Operations**

No report.

## **Financial**

- October bill signers: M. Brown and S. Maar
- November bill signers: L. Caruso and S. Maar
- B. Rooks (Yaeger, Triviso) has suggestions based on the audit, which will be detailed during the November 2021 meeting. She also noted that we have overall favorability around \$20K with respect to the 2021 budget.

## **Approval of Bills and Treasurer's Report**

After review, and with a motion from P. Galinski, seconded by S. Rochette, the Treasurer's Report and payment of bills were unanimously approved.

## **Marketing**

The Committee is promoting the Silver Anniversary fundraiser for businesses and individuals. As part of it, a time capsule will be assembled—should it include a letter from the Board? The Committee is also requesting letters from municipal leaders for the time capsule.

## **Nominating**

No report.

## **Personnel**

- The Committee met three times since the September 2021 Board meeting.
- The Committee is making good progress in reviewing and revising the Employee Handbook.
- The next meeting will be 21 October 2021 at 3:00 pm in the Duryea Room.

## **Policies**

A number of policies will come up for review in 2022.

## **Other Business**

None.

## **Executive Session**

None.

## **Adjournment**

At 7:30 pm, S. Rochette made a motion (with L. Caruso seconding) to adjourn. The motion passed unanimously.

Next regular meeting: 17 November 2021, 6:30 pm (in-person, Duryea Room).

Minutes respectfully submitted by S. M. Rochette.