

## **Seymour Library Board of Trustees Special Meeting**

Date: 6 October 2021

### **Call to Order**

The special meeting of the Seymour Library Board of Trustees Special Meeting was called to order at 6:38 pm on 6 October 2021 by Board President B. LoBracco.

### **Attendance**

Marilynn Brown, Libby Caruso, Bruce Leslie (via Zoom), Bernie LoBracco, Scott Maar, Scott Rochette, Mark Scheda (via Zoom), Kristen Sharpe, and Jennifer Caccavale (Library Director)

Absent: Pat Galinski

Guests: Annie Crane (Brockport liaison) and Patty Hayles (Sweden liaison)

### **Public Comments**

None.

### **Marketing**

The Marketing Committee has prepared donation letters for area businesses and individuals. They anticipate a 20% response.

### **Proposed 2022 Budget**

S. Maar presented highlights of the (revised) proposed 2022 budget. Highlights include:

- The revised budget is \$32K less than the proposed budget from August.
- The revenue section has been adjusted to be \$8K higher.
- The proposed budget is based on the 2020 census population.
- Payroll expenses are about \$9K higher than last year, and is based on a 53-hour operating week.
- Pages will be paid at the 2022 minimum wage (\$13.20 per hour).
- The revised budget is based on two vacant librarian positions (adult and young adult librarians), as well as a clerk vacancy.
- Clerks will be paid \$13.50 per hour.

## **Proposed 2022 Budget (continued)**

- Starting on 1 January 2022, health and dental insurance benefits for all full-time employees will be offered only for the single option.
- Bullet aid expenses have been removed.
- Legal fee expenses have been reduced by 40%

S. Maar made a motion (with S. Rochette seconding) to raise the 2022 clerk salary from \$12.96 per hour to \$13.50 per hour instead of the 2022 minimum wage of \$13.20 per hour. The motion passed unanimously.

## **Adjournment**

At 7:40 pm, S. Rochette made a motion (with K. Sharpe seconding) to adjourn. The motion passed unanimously.

Next regular meeting: 20 October 2021, 6:30 pm.

Minutes respectfully submitted by S. M. Rochette.