

Meeting called to order 7:05 by Bernie LoBracco

Attendees: complete board except S Rochette and S Maar. Plus Annie Crane and Patty Hayles and Brenda Rooks

Adopt the agenda: moved by Pat Galinski, 2nd by Kristen. All in favor

July 21 minutes approved: moved by Kristen, 2<sup>nd</sup> by Marilyn. All in favor except: Libby, Bruce, and Mark abstain because they were not present.

August 4 minutes approved: moved by Pat Galinski, 2<sup>nd</sup> by Kristen. All in favor except: Libby, Bruce, and Mark abstain because they were not present.

Finance Report: Discussion on 2021 ytd and forecasted 2021 full year variances. We expect the full year to be about \$8k favorable to budget (capital and operating expense included).

Motion to approve payment of bills signed by Bernie and Kristen 17 Aug 21: Moved by Marilyn, 2<sup>nd</sup> by Bruce. All in favor. Marilyn and Bernie will sign in September. Scott may replace Bernie if Scott is available at that time.

President's Report: Attended Finance and Marketing committee meetings, as well as Foundation board meeting. Bernie suggests moving start time of Library Trustee meeting to 1830 starting in September. All in agreement.

Director's Report: Jennifer submitted written report. Seymour Library will probably be receiving a NYS grant for capital improvements (\$52k) inside the library – from a proposal by Carl (two directors ago). LED lighting was part of that proposal, so we may have to revise the proposal. If we receive the funds it could be in late 2021 or in 2022.

Summer reading programs have gone very well – lots of good feedback from patrons and some of the programs are ongoing.

Duryea Room upgrades came out well. Library staff still needs some training, which DAVE audio has promised.

Friends report, Pat Galinski: Friends did not meet in July/August. Refunds from bottles and cans remitted to upstate recycling will go to the Friends.

Foundation report, Kris Sharpe: Current balances in the Foundation's account: Savings \$49194.28, CD \$20081.77, Checking \$887.40. The Foundation is planning a November 2021 holiday-themed silent auction fundraiser, and a fundraising event in spring of 2022.

Brockport Liaison, Annie Crane: Annie will check with Dan Hendricks to seek a logical explanation of the increases in the Library's electric bills.

Sweden Liaison, Patty Hayles: Is there progress on the library signing the Lease and Joint Operating Agreement? Patty's understanding is that the three munis have accepted and would like to know when the Library will do likewise. Library has received the three documents from Jim Bell. Library will put the subject on the September board meeting agenda.

Facilities and Operations Committee, Mark Scheda: no report

Finance Committee: Discussion of 2022 proposed budget. Questions around whether the budget proposal aligns with the weekly hours of operation, pre-Covid vs. 2022. Suggestion by P Hayles to quantify FTEs 2019 – 2022 and compare to hours of operation during that same time. Agreement was reached to present the Proposed budget to the municipalities as a draft.

Marketing Committee, Pat Galinski: Planning and executing several fundraising activities

Personnel Committee, Marilyn Brown: continuing work on Personnel handbook

Policy Committee, Kris Sharpe: no report

Nominating Committee, Libby Caruso: will convene at the appropriate time in the fall

Next board meeting September 22, in-person in the Duryea room, 6:30 PM

Motion to adjourn: M Scheda, 2<sup>nd</sup> by P Galinski, All in favor. Meeting adjourned by B LoBracco, 8:25 PM