

Seymour Library Board of Trustees Special

Date: 4 August 2021

Call to Order

The Seymour Library Board of Trustees Special Meeting was called to order at 6:05 pm on 4 August 2021 by Board President B. LoBracco.

Attendance

Present: Marilyn Brown, Pat Galinski, Bernie LoBracco, Scott Maar, Scott Rochette, Kristen Sharpe, and Jennifer Caccavale (Director)

Absent: Libby Caruso, Bruce Leslie, Mark Scheda

Guests: Annie Crane (Brockport liaison), Christa Filipowicz (Clarkson supervisor), and Patty Hayles (Sweden liaison)

Public Comments

None.

Adoption of Agenda

S. Rochette made a motion (with P. Galinski seconding) to adopt the agenda of the 4 August 2021 meeting. The motion passed unanimously.

Budget Presentation

Director J. Caccavale and Finance Committee chair S. Maar presented the proposed 2022 Library budget to the Board. Highlights include:

- Membership fees have been eliminated, resulting in an anticipated revenue loss of \$1,200. To offset this, the Library will increase copier charges to \$0.20 (black and white) and \$0.75 (color) on 7 September 2021.
- The municipalities will cover capital expenses, per the MOU.
- Friends and Foundation of Rochester Public Library is a new line of revenue (via an annual grant), based on circulation. We're hoping to become a lending library as well as a borrowing library to boost circulation.
- Payroll expenses include a 2.5% COLA for FY2022.
- Christa Filipowicz (Clarkson supervisor) will serve as Treasurer in FY2022.
- There exists a gap (revenue – expenses) of -\$34,049.58 in the proposed budget.
- The proposed FY2022 budget is based on a 44-hour operating week.

Budget Presentation (continued)

- S. Rochette made a motion (with S. Maar seconding) to add a line to the Revenue section of the budget labeled 'Fundraising' in the amount of \$8,000. The motion passed with a 5-1 margin, with trustees P. Galinski, B. LoBracco, S. Maar, S. Rochette, and K. Sharpe voting for the motion, and Trustee M. Brown voting against the motion.

Other Business

None.

Adjournment

At 7:46 pm, S. Rochette made a motion (with B. LoBracco seconding) to adjourn. The motion passed unanimously.

Next meeting: 18 August 2021, 7:00 pm, via Zoom.

Minutes respectfully submitted by S. M. Rochette.