

Seymour Library Board of Trustees Special Meeting

Date: 29 April 2021

Call to Order

The (virtual) special meeting of the Seymour Library Board of Trustees Special Meeting was called to order at 6:32 pm on 29 April 2021 by Board President B. LoBracco.

Attendance

Present: Marilyn Brown, Libby Caruso, Pat Galinski, Bernie LoBracco, Scott Maar, Scott Rochette, Mark Scheda, Kristen Sharpe, and Director Jennifer Caccavale

Absent: Bruce Leslie

Guests: Annie Crane (Brockport liaison)

Construction Grant Projects

- We need to spend \$21,361 by 30 June 2021 to satisfy the requirements of the New York State Study Room Construction Grant, as the project came in under budget. Doing so will free up approximately \$7,500 in matching funds from the State.
- The Board is seeking approval from the State to move forward with these projects, and are awaiting word from an authorized party regarding the likelihood of success.
- The Board wishes to update the audiovisual capabilities of the Duryea Room, and to update the library lighting with LED fixtures. The Facilities and Operations Committee met with several vendors during the past few weeks.
- M. Scheda made a presentation outlining the details of the two projects:
 - The lighting project will increase the energy efficiency and improve the overall lighting in the Library, and the LED fixtures will last much longer than the current fluorescent fixtures. The Committee recommends Churchville Electric to complete this project, at a capital expense of \$13,800. Other companies were either significantly more expensive or chose not to submit quotes.
 - The AV project will significantly upgrade the AV capabilities of the Duryea Room, and will allow live streaming and recording of presentations and programs. The Committee recommends DAVE Audio to complete this project, at a capital expense of \$13,700. Other companies were either significantly more expensive or offered limited packages.
- The improved AV capability ties directly to the Strategic Plan, leading to enhanced services and potentially increased patronage.

Construction Grant Projects (continued)

- The Committee also considered replacing the telephone system, but the project did not satisfy the requirements of the Construction Grant. Nevertheless, replacement of the phone system will likely take place in the near future.
- The two projects will cost in excess of the amount noted above. However, National Grid will return \$5,600 to the Library in rebates for the lighting project, so the net cost to the Library will be \$8,200.
- P. Galinski made a motion (with K. Sharpe seconding) to move forward with the proposal to expend up to \$30,000 to upgrade the Library lighting and to improve the AV capabilities of the Duryea Room, in order to fulfill the obligations of the New York State Study Room Construction Grant. A roll call vote was taken, with eight voting for the motion and none voting against the motion. The motion passed unanimously.

Adjournment

At 7:15 pm, S. Rochette made a motion (with M. Scheda seconding) to adjourn. The motion passed unanimously.

Next meeting: 19 May 2021, 7:00 pm.

Minutes respectfully submitted by S. M. Rochette.