

Seymour Library  
Board of Trustees Meeting  
May 31, 2018

**Minutes**

**Present:** Carl Gouveia (Director), Chris Wilcox, David Newman, Walter Borowiec, Brigitte Duschen, Margaret Zimmer, Linda Sanford, Mary Rich (Sweden Liaison), Kathy Kristansen (Brockport Liaison)

Called to order at 7:06 PM

**Comment from Public**

Ms. Kristansen reported that the Village is unable to bid on either resurfacing the parking lot or the mowing.

**New Business**

Appoint Business Consultant Committee Members

Mr. Gouveia and others reviewed the call from the municipalities to have a business consultant to review the finances of the Library. They asked that a committee be established to create an RFP, send it around, review proposals, choose a consultant, and review the findings of the consultant.

The committee will be composed of two Board members from each municipality and representatives from the Library.

Dr. Borowiec moved and Dr. Newman seconded the following slate to represent the Library:

Carl Gouveia, Director  
Abby DeVuyst, Adult Librarian  
Krista Mathews, Part Time employee  
Taysie Pennington, President (Brockport)  
Margaret Zimmer, Treasurer (Sweden)  
Christopher Wilcox (Clarkson)

The motion was approved unanimously.

Part-time Reference / Technology Librarian Assistant

The current occupant of this position has resigned to take a better-paying position. It is for 15 – 19 hours, working at the reference desk and working on technology.

Dr. Newman moved and Mr. Wilcox seconded a motion to approve the job description for this position and to authorize Mr. Gouveia to proceed to hire someone to fill the position.

The motion was approved unanimously.

**Adjournment**

A motion to adjourn was made by Dr. Borowiec and seconded by Mr. Wilcox. The meeting was adjourned at 7:32 PM.