

Seymour Library Board of Trustees

Date: 16 May 2018

Call to Order

The regular meeting of the Seymour Library Board of Trustees was called to order at 7:04 pm on 16 May 2018 by Board President T. Pennington.

Attendance

Present: Walt Borowiec, LuAnne Cenci, David Newman, Taysie Pennington, Scott Rochette, Linda Sanford, Christopher Wilcox, and Meg Zimmer

Absent: Brigitte Duschen, Carl Gouveia (Director)

Guests: Leigh Beabout (staff), Barb Biljan (staff), Natalie Burch (staff, filling in for Director Carl Gouveia), Kathy Kristansen (Village liaison), Erica Linden (Brockport Community Garden), Mary Rich (Sweden liaison), and Susan Smith (public)

Public Comments

Susan Smith noted that her four-year-old granddaughter has an amazing time at Natalie Burch's Storytime.

Correspondence

None.

Approval of Minutes

L. Cenci made a motion (with D. Newman seconding) to accept the minutes of the April 2018 meeting. The motion passed unanimously.

Director's Report

N. Burch presented Director C. Gouveia's monthly written report outlining various highlights:

- She expressed the Library's thanks to the Clarkson Highway Department for picking up the trash on the Library grounds;
- The 2018 After Hours program will take place on 17 November 2018 (see Foundation section);
- The SAM grant needed more information, which was provided by the three municipalities.

At the Director's request, L. Cenci made a motion (with S. Rochette seconding) to have the President of the Seymour Library Board of Trustees send a letter to the New York State Commissioner of Education, in order to explore more paths to form a Library District. The motion passed unanimously.

President's Report

None.

Old Business

Standing Committee Updates

Financial

- May bill signers: L. Cenci and M. Zimmer
- June bill signers: C. Wilcox and M. Zimmer

Approval of Bills and Treasurer's Report

After review, and with a motion from L. Cenci, seconded by L. Sanford, the Treasurer's Report and payment of bills were unanimously approved.

Nominating

No report.

Facilities/Operational

Mike Farrell and Chris Wilcox will restripe the parking lot and repaint the handicapped spots on 20 May 2018, weather permitting. The paint will be provided by Messrs. and Chris Wilcox, while the striping machine will be provided by the Clarkson Highway Department. The Board thanks them in advance for their generosity of time and resources.

Friends

- The next Friends meeting is on 21 May 2018 at 3:30 pm.
- The Friends are planning to hold the Annual Fabric Sale on 9 June 2018 from 10 am to 3 pm. Collections will run from 1 May to 4 June.

Marketing

No report.

Policies

No report.

Personnel

D. Newman made a motion (with W. Borowiec seconding) to authorize the Board President T. Pennington and Past-President L. Cenci to respond to Sweden Supervisor Kevin Johnson's recollection of the joint meeting. The motion passed unanimously.

L. Cenci made a motion (with D. Newman seconding) to amend the statement in the *Suburban News*. D. Newman made a motion (with L. Cenci seconding) to amend the previous motion to read, "The Board will respond to Mr. Johnson that we will review the contributions of the municipalities to the Library over the last eight years and provide the details to the *Suburban News*." The motion passed unanimously.

D. Newman made a motion (with L. Cenci seconding) for the Board to provide Library Director Carl Gouveia with a draft Memorandum of Support, which will be written by Board Past-President L. Cenci. The motion passed unanimously.

Municipal Liaisons

No report.

Foundation

- Foundation funds from its CD are now available. A meeting to discuss reinvestment will take place on 21 May 2018.
- After Hours will take place on 17 November 2018. An interactive mystery activity will take place during the program.

New Business

Erica Linden addressed the board regarding the establishment of a Community Garden. It would be an 18-month project period, supported by a New York State grant. The grant has a \$25,000 limit, but this grant would most likely request a lower amount, around \$10,000. The garden would be designed for residents to have access to fresh produce. The garden would likely be housed in raised beds here on library property. The garden would have a coordinator, being paid a modest stipend. There is the desire to develop a mentoring program with the support of local farms. The Garden will require monetary support only from the Village. The Library would be asked to supply meeting space and modest (voluntary) support from staff. It is hoped that this would be an ongoing project that survives past the grant period. It was suggested that some funding be set aside for potential breakdown of garden/resodding if necessary. Numerous resources exist to publicize the establishment and upkeep of garden. In order for the project to move forward, the grant would need to be nearly fully funded. The garden's space is estimated to be ~150 feet by 50 feet, on the west side of the library grounds. A potential issue regarding insurance for those working on garden was raised. There may be issues with determining need in terms of those who get to use the garden. In order for the grant to be submitted, the project would need a letter of support from the Board.

New Business (continued)

D. Newman made a motion (with L. Cenci seconding) to approve the Library's hosting of the community garden, with L. Cenci writing the letter. The motion passed unanimously.

The PSC has ruled against the Solar Liberty project. The Library is free to investigate other avenues if it wishes.

Executive Session

At 7:47 pm, W. Borowiec made a motion (with L. Cenci seconding) to go into executive session to discuss a personnel matter. The motion passed, with T. Pennington opposing.

At 8:19 pm, D. Newman made a motion (with L. Cenci seconding) to come out of executive session. The motion passed unanimously.

Adjournment

At 8:57 pm, W. Borowiec made a motion (with D. Newman seconding) to adjourn. The motion passed unanimously.

Next meeting: 19 June 2018, 7:00 pm.

Minutes respectfully submitted by S. Rochette.