

## Seymour Library Board of Trustees Minutes

Date: 21 June 2017

### Call to Order

The regular meeting of the Seymour Library Board of Trustees Minutes was called to order at 7:00 pm on 21 June 2017 by Board President L. Cenci.

### Attendance

Present: Walter Borowiec, LuAnne Cenci, Brigitte Duschen, Taysie Pennington, Scott Rochette, Linda Sanford, Meg Zimmer, and Carl Gouveia (Director)

Absent: David Newman, Christopher Wilcox

Guests: Leah Beabout (Staff), Kathy Kristansen (Village Liaison), Mary Rich (Sweden Liaison), Jackie Smith (Clarkson Liaison)

### Public Comments:

None.

### Correspondence:

None.

### Approval of Minutes:

L. Sanford made a motion (with M. Zimmer seconding) to accept the minutes of the May 2017 meeting pending minor corrections. The motion passed unanimously.

### Director's Report

C. Gouveia presented his monthly written report outlining various activities and commented specifically on the following items:

Federal Budget/LSTA Cuts—will impact literacy grants, NOVEL databases, NYSED's Division of Library Development (14 of 16 positions are funded by LSTA they administer construction grants and the Annual Report) and the New York State Library.

Two library pages will be resigning, as they will be attending college. One will be replaced, leaving three pages in total.

Brockport DPW helped with a significant plumbing issue (sewage coming up through main line).

Summer reading signup programs were very well attended.

A 31 May 2017 Facebook post on the Seymour Library page addressed the current financial situation that the Library is facing. As of 4 June 2017, it reached 13,925 people.

The following requests for board action were posed:

B. Duschen made a motion (seconded by W. Boroweic) to approve the appointment of Kelsey Swarts as Laborer (Cleaner) starting June 8, 2017 at \$9.70/hour, working nine hours per week. The motion passed unanimously.

L. Sanford made a motion (seconded by L. Cenci) to accept the resignation of Library Page Neil Singh as of 1 July 2017. The motion passed unanimously.

## **President's Report**

None.

## **Old Business**

Standing Committee Updates

### **Financial**

1. June Bill signers: L. Cenci and L. Sanford
2. July Bill signers: L. Cenci and L. Sanford

### **Approval of Bills and Treasurer's Report**

After review, and with a motion from W. Boroweic, seconded by L. Sanford, the Treasurer's Report and payment of bills were unanimously approved.

### **Nominating**

No report.

### **Facilities/Operational**

See Director's Report for plumbing issue.

The Study Room project has \$20,000 available as of this writing. It is hoped that the state will fund 75% of the costs via grants. A 1 August 2017 meeting with the architect is planned.

### **Marketing**

The committee plans to meet in the very near future.

## **Friends**

1. The Fabric/Yarn Sale netted \$796.95. It was much more organized this year, and only four boxes of materials were left over;
2. The Friends funded \$25 Lift Bridge gift certificates to the resigning library pages;
3. The Friends will be ordering 100 tote bags;
4. The Friends will be publishing a coupon in the Kiwanis coupon book, valid for \$1.00 at an upcoming Book Sale;
5. Checking balance: \$4,862.97; Savings balance: \$18,812.90 (as of this writing);
6. Friends Annual Meeting will be held 18 September 2017 at 6:00 pm;
7. Elections will be held in the near future. The offices have two-year terms, with incumbents running for the same offices;
8. The Friends has approximately 150 members.

## **Policies**

A meeting has been scheduled for 5 July 2017 at 10:00 am.

T. Pennington made a motion (seconded by M. Zimmer) to accept the Internet Use policy. The motion passed unanimously.

## **Foundation**

T-shirts have been made, bumper stickers are being considered.

A gumball machine has been purchased. Implementation is waiting upon the arrival of non-sugarfree gumballs (sugarfree gumballs do not fit). The gumball machine also dispenses Skittles, but apparently needs to be adjusted, as it is apparently somewhat generous.

A fundraising auction (theme: Sit Right Down and Read) will occur on 13 October 2017. 25 individuals will be designing and decorating chairs (along with an accompanying book), with a minimum bid of \$75. The chairs will be on display as of 31 August; any unsold chairs will be auctioned off during After Hours.

## **New Business**

The Marketing Committee needs to propose a budget for their activities.

The idea of forming a Library District has resurfaced. Apparently there is some thought in Albany that consolidating library resources and all libraries forming their own districts is a good idea. One might recall that despite having legislative support, our previous efforts to form our own Library District was vetoed by the Governor.

The Municipal Agreement has been revised slightly in response to comments:

1. The Library Board of Trustees will work with the Director to establish a Library Budget;
2. Language regarding the replacement of vacated Trustees was removed;
3. Executive Session language is unchanged;
4. Elected Officials policy has been amended to allow for incumbents to serve multiple terms;
5. In-kind services language is unchanged.

A \$75,000 Capital Campaign has been proposed by the Foundation.

The Library is interested in pursuing Narcan training for the Staff and Trustees. The training is believed to be free, and each participant would receive two doses of intranasal Narcan. The Library and its Staff would be covered by the Good Samaritan law. W. Borowicz made a motion (seconded by M. Zimmer) to allow Library Staff to receive Narcan training. The motion passed unanimously.

## **Executive Session**

None.

## **Adjournment**

At 8:13 pm, a motion was made by L. Cenci to adjourn. The motion was seconded by S. Rochette, and it was unanimously approved.

Next meeting: 19 July 2017, 7:00 pm.

Minutes respectfully submitted by S. Rochette.