

## SEYMOUR LIBRARY BOARD OF TRUSTEES APPROVED MINUTES

DATE: September 20, 2016

### Call to Order

The regular meeting of the Seymour Library Board of Trustees was called to order at 7:00 p.m. on 09/20/2016 by Board President LuAnne Cenci.

### Attendance

Present: Walter Borowiec, David Brannigan, LuAnne Cenci, Brigitte Duschen, Taysie Pennington, Scott Rochette, Linda Sanford, and Carl Gouveia (Director)

Absent: SriRam Bakshi, Chris Wilcox

Guests:

### Public Comments: None

### Approval of Minutes

- **Special Meeting 08/30/16** A motion to accept the minutes from D. Brannigan was seconded by L. Sanford and was then unanimously approved
- **Special Meeting 09/06/2016:** A motion to accept the minutes from W. Borowiec was seconded by L. Sanford and was then unanimously approved.
- **Regular Board Meeting 08/16/2016 Minutes:** A motion to accept the minutes from S. Rochette was seconded by D. Brannigan and was then unanimously approved.

### Approval of Bills and Treasurer's Report

After review, and with a motion from L. Sanford, seconded by S. Rochette the Treasurer's Report and payment of bills were unanimously approved.

### Director's Report

- C. Gouveia presented his monthly written report outlining various activities and commented on:
  - High humidity levels had prevented a scheduled carpet cleaning. The Director had Pipitone and Chatfield engineers investigate and it was determined that the control system was "short cycling" and they reset the ventilation settings. L. Cenci asked the Board if she should look into replacing the control system. The consensus was that she should.
  - Another patron problem arose due to a possible 9/10 drinking in the library. The Board is of the opinion that library should call 911 rather than having staff trying to confront problematic patrons.
  - Senator Ortt's 9/6 visit to the library was successful and his presentation of a check to the Library was appreciated.
  - Three quotes for a water heater replacement were received and B. Albone was awarded the job.
  - The Charlene Wright award event will be held on Wednesday (9/22) at 3:00

### Board Action Requested

N/A

### President's Report – no report

## **Old Business**

### Standing Committee Updates

#### **Financial**

Bill Signers for October will be L. Cenci and L. Sanford.

**Gifts, Fund raising and Grants-** no report

**Nominating** – no report

**Operational** –item covered in the Directors Report

#### **Policies**

- Power Agreement with Village: L. Cenci reviewed the attempts to resolve the status of the “opt-out” provision (paragraph 16) of the Solar Power Participation Agreement and of this date the decision of the Fire District to withdraw has raised more complications.
- **Tri-municipalities Community Library Joint Operating Agreement (draft)** prepared by the Policies Committee and handed out at the 08/16 meeting was discussed and the proposed election of a Fiscal Manager was questioned. Other items will be discussed in the October Board meeting
- In light of the two recent disruptive patron events, the Patron Code of Conduct may be amended.
- L. Sanford moved the amended minutes S. Rochette seconded and the motion carried

**Personnel** – no report

**Strategic Planning / Management** – no report

**Friends** – no report

**Ad Hoc Committee Updates-** no report

## **New Business**

none

Submitted by David Brannigan