

## Seymour Library Board of Trustees – Approved Minutes

Date: July 19, 2016

### Call to Order

The regular meeting of the Seymour Library Board of Trustees was called to order at 7:20 on July 19, 2016 by Board President LuAnne Cenci.

### Attendance

Present: Walter Borowiec, LuAnne Cenci, Brigitte Duschen, SriRam Bakshi, Taysie Pennington, Scott Rochette, Linda Sanford, and Carl Gouveia (Director)

Absent: David Brannigan, Christopher Wilcox

Guests: Kathy Kristensen, Natalie Burch

### Public Comments: None

### Approval of Minutes

After review and discussion, approval of the June minutes was tabled until the August meeting.

### Approval of Bills and Treasurer's Report

After review, and with a motion from S. Rochette, seconded by L. Sanford the Treasurer's Report and payment of bills were unanimously approved. Signing for August will be L. Sanford and L. Cenci.

### Director's Report

C. Gouveia presented his monthly written report outlining various activities and commented on the Orlando ALA conference where he attended several forums. He found the convention and various programs to be extremely helpful and will be sharing ideas with staff, the Board and Friends.

### Board Action Requested

- Motion 1: A motion to approve the resignation of Anna Dresnack effective 8/11/16 was made by L. Sanford and seconded by S. Rochette. The motion was unanimously approved.
- Motion 2: A motion to approve the appointment of Lindsay Allen as Library Page, Part Time on July 5, 2016 at \$9/hr was made by W. Borowiec and seconded by L. Sanford. The motion was unanimously approved.
- Motion 3: A motion to approve the appointment of Neil Singh as Library Page, Part Time on July 26, 2016 at \$9/hr was made by S. Rochette and seconded by B. Duschen. The motion was unanimously approved.

### President's Report – none

### Old Business

Standing Committee Updates

### Financial

S. Bakshi reminded the Finance Committee that there will be a meeting to discuss the budget at 7:00 on August 1. The August meeting will begin at 6:30 with the express purpose of reviewing and voting on the budget.

Due to health reasons, S. Bakshi will be turning over the duties of Treasurer to B. Duschen upon completion of the upcoming budget. We are all saddened by this turn of events.

### **Grants**

- B. Biljan, N. Burch, C. Daily, and C. Gouveia submitted info for Best Buy Community Grant for Technology to J. O'Connell Grant Writers
- Senator Robach has notified the Seymour Library that he secured \$15,000 dollars to spend on education/technology which should pass through the Monroe County Library System to the library in October

**Nominating** – none

### **Operational**

- The small air conditioner is not functioning properly (5 tons vs 30 & 40 tons). B. Albone ordered a part (on back order) in hopes that it will fix issue.
- The back door lock broke. C. Gouveia will order a new back door and a new door leading into the staff room that has a window in it.

**Personnel** – none

**Strategic Planning / Management** – none

**Friends** – none

### **Ad Hoc Committee Updates**

#### **Bylaw Review and Update**

The bylaws are nearly finalized.

### **New Business**

L. Sanford set up a committee to review the Policy Statements. Included are T. Pennington, W. Borowiec, C. Wilcox and C. Gouveia.

At 8:15, L. Sanford made a motion to go into Executive Session to discuss an event that took place in the Library parking lot. W. Borowiec seconded the motion and it was unanimously approved.

At 9:00, L. Sanford made a motion to go out of Executive Session; L. Cenci seconded and the motion was unanimously approved. Immediately thereafter, W. Borowiec moved for adjournment.

Submitted by LuAnne Cenci for David Brannigan