

SEYMOUR LIBRARY
Approved Minutes of the Board Meeting
Held on
19 January 2016

Roll Call and Attendance:

Present: C. Gouveia (Director), W. Borowiec, D. Brannigan, L. Cenci (President), B.Duschen, T. Pennington, S. Rochette, L.Sanford

Absent: C. Wilcox, **Medical Leave:** S. Bakshi,

Guest(s): Katherine Kristansen, Village Liaison, and Jackie Smith, Town of Clarkson Liason

MCLS Presentation

At 6:00 pm Sally Snow, Assistant Director of MCLS presented an overview of the organization of the NYS library network and the responsibilities incumbent upon a library Trustee according to NYS education law. A 2015 Handbook for Library Trustees documenting these issues was distributed. She then reviewed the mix of funding that supports the library system and the current 10 million dollar shortfall. She is hopeful that all Trustees will participate in the March 3rd Lobbying Day. Finally, FOIL and Privacy laws relevant to library function were described. Six guests (new Trustees) from local libraries also attended the presentation

Call to Order:

The meeting was called to order at 7:00 p.m.

Approval of Previous Minutes:

W. Borowiec MOVED to approve the **12-15-15** minutes as presented. L. Sanford SECONDED and the MOTION was APPROVED as AMENDED.

Director's Report:

Several plumbing problems were corrected by the Director. Two possible Catalog Plus programs were described and the Triple A program with a community calendar seems to be preferred but information about costs will be forthcoming,

Requests for Board Action:

L.Cenci MOVED that a Columbus Day closing for staff training. be approved. L.Sanford SECONDED and the motion was APPROVED.

C. Gouveia recommended that a promotion of On Call Library Clerk to Library Clerk be approved. L. Cenci MOVED the adoption of the promotion. S. Rochette SECONDED and the motion was APPROVED by the Board.

C. Gouveia recommended that the Library Clerk-Circulation, Part Time and Substitute position be approved. L. Cenci MOVED the adoption of the position. L. Sanford SECONDED and the motion was APPROVED by the Board.

President's Report:

The President reported that the Solar Park proposal was approved. Homage was paid to Dr. Bakshi for his extraordinary work on behalf of the library and the Board wishes for the best as he undergoes medical testing.

Financials:

L. Cenci reviewed the status of our current CDs and her efforts to consolidate Capital Improvements funds in the Citizen account. The Niagara/Five Star account will then function as the Brown Trust and Building fund checking account. S.Rochette MOVED to approve and pay the bills to be paid. D. Brannigan SECONDED and the motion was APPROVED

Old Business:

Operational Committee:

L. Cenci indicated that both air conditionings will be replaced. L. Sanford SECONDED and the MOTION was approved. C. Gouveia described the failure of the coils in the foyer drinking fountain and presented two replacement possibilities. L. Sanford MOVED that the fountain with a bottle filling function be selected. S.Rochette SECONDED and the MOTION was APPROVED.

Strategic Planning Committee: Did not meet.

Local history Room:

The final items on the punch list have been completed and Whitney East has been compensated

Adjournment: At 8:30 p.m. L. Cenci MOVED to adjourn L. Sanford SECONDED; the Board APPROVED. The meeting ADJOURNED.

Bill signers for February are D. Brannigan and S.Rochette . Please come at 6:30. The next Board meeting is on February 16, 2016 at 7 p.m.