

SEYMOUR LIBRARY  
Minutes of the Board Meeting Held on  
17 March 2015  
(Approved Minutes)

**Roll Call and Attendance:**

**Present:** C. Gouveia (Director), L. Sanford, L. Gardner, M. Marone, C. Wilcox, D. Brannigan, S. Rochette, L. Cenci (President), S. Bakshi

**Absent:** W. Borowiec

**Guest(s):** Katherine Kristansen, Village Liaison

**Call to Order:**

The meeting was called to order at 6:35 p.m.

The normal order of business was changed to allow for time to discuss the **Local History Rm.** and the revisions to the **Committee assignments.**

The bids for the Local History Room were significantly higher than estimated by our Architect. Bids ranged from \$440,500 to \$532,000. There was a great deal of discussion about whether or not we should cancel this project in light of the unexpectedly high cost. It was decided to continue the project BUT the History Room Committee will look seriously at ways to reduce the cost of the project and possible opportunities for fundraising.

M. Marone MOVED to accept the bid from Whitney East Inc. at \$440,500. S. Bakshi SECONDED the motion and the motion was CARRIED. C. WILCOX voting against.

L. Cenci MOVED to accept the Committee assignments as revised. L. Sanford SECONDED the motion and the Board APPROVED.

**Approval of Previous Minutes:**

**2-17-15 Meeting Minutes:** S. Bakshi MOVED to approve the amended minutes. D. Brannigan SECONDED the motion and the motion was CARRIED.

**Director's Report:**

C. Gouveia shared some highlights from his monthly report. J. P. Scheep came in and inspected the boilers and came up with a final punch list for the installers. B. Albone and L. Carpenter completed the punch list. C. Gouveia took pictures of the existing cracks in the wall so that we can continue to monitor them for changes.

There were quite a few MCLS meetings at the library this past month. A great deal of information was shared by all attending.

Provisional approval was received from NYSERDA for a grant to help the Library defray \$3,000 of the cost for the new boilers.

A. Westfall sent out the Library's first eNewsletter. The annual bookmark contest was held. A number of local dignitaries helped with the judging. The Kiwanis made a donation to the Library to pay for all the prizes and the party.

MCLS is switching the Library's internet provider from Frontier to Fibertech. We will have fiber optics all the way to the library and our speed should significantly increase (10 mbps to 15 mbps).

**Requests for Board Action:**

L. Cenci MOVED to approve the hiring of Zachary Canham, as a library page, effective 2/25/15 at a salary of \$8.75/hr. M. Marone SECONDED the motion and the motion was CARRIED.

L. Sanford MOVED to accept the resignation of Tyler Garlipp, library page, effective 3/6/15. L. Cenci SECONDED the motion and the motion was CARRIED.

**President's Report:**

L. Cenci asked that a Friends Report be added to the Board agenda. This is part of our efforts to work more closely with the Friends. L. Cenci indicated that Dr. Ann Panning has expressed special thanks to C. Gouveia for his excellent presentation to her graduate English class. L. Cenci also extended thanks to the Board for their continued hard work

**Financials:**

The boilers are all in and paid for. M. Marone will leave all the paperwork in the Board file cabinet.

M. Marone MOVED to approve and pay the bills as presented. L. Sanford SECONDED the motion and the motion was CARRIED.

We will not renew our Citizens CD. This \$175,000 will be used to help pay for the Local History Room.

The Library received a letter from Chase bank stating that they were going to begin to charge the Library for services. The expected cost is \$180/month starting 4/1/15. At M. Marone's request, the start of these fees has been delayed until 5/1/15. This will give us time to close and move our Chase accounts. L. Cenci MOVED to close all our Chase accounts and move our monies to Five

Star (pending a guarantee of all our funds). L. Sanford SECONDED the motion and the Board APPROVED. The Financial Committee will create a specific time line and plan for this change over including issuing new checks in the future.

**Bill signers for APRIL are L. Sanford and L. Cenci. Please come at 6:30 p.m.**

**Old Business:**

**Operational Committee:** B. Albone provided the Committee with a contract for routine maintenance of the boilers. The specifics of what that maintenance plan would include are outlined in the estimate. Cost \$2,800/year. M. Marone MOVED to approve the routine maintenance plan. D. Brannigan SECONDED the motion and the Board APPROVED. C. Wilcox opposed.

It was also suggested that the Library might need an extended warrantee on the new boilers. The anticipated cost is \$299 per boiler for 5 years. Since we have 3 boilers the cost would be approximately \$1,000. Further discussion of this matter was tabled pending more investigation by the committee and library staff.

**Strategic Planning Committee:** Did not meet.

**Executive Session:**

At 8:34 C. Wilcox MOVED to go into Executive Session to discuss a Personnel Matter, requesting that C. Gouveia stay. L. Cenci SECONDED the motion and the Board AGREED.

At 8:55 L. Cenci MOVED to come out of Executive Session. L. Sanford SECONDED the motion and the motion was CARRIED.

A MOTION was made by C. Wilcox to retain an attorney, specializing in Municipal law, to investigate the effects of moving library staff from municipal employees to library employees. L. Cenci SECONDED the motion and the motion was CARRIED.

**Adjournment:** At 9:05 p.m. L. Cenci MOVED to adjourn L. Gardner SECONDED; the Board APPROVED. The meeting ADJOURNED.

**Bill signers for March are L. Sanford and L. Cenci. Please come at 6:30.**

**The next Board meeting is on 21 April 2015 at 7 p.m.**