

SEYMOUR LIBRARY
Minutes of the Board Meeting Held on
16 June 2015

Roll Call and Attendance:

Present: C. Gouveia (Director), L. Sanford, D. Brannigan, S. Rochette, S. Bakshi, C. Wilcox, L. Cenci

Absent: M. Marone, W. Borowiec, L. Gardner

Guests: Jackie Smith, Clarkson Liaison

Call To Order:

The meeting was called to order at 7:00 p.m.

Approval of Previous Minutes:

With the following corrections, the minutes were approved

p.2 paragraph 4: delete second sentence.

p.2 paragraph 5: "will still be less **than**....

p. 3 **Friends:**a \$25 gift card to Lift Bridge....

History Room update: The clerestory.....

OLD BUSINESS:

Director's Report:

Carl shared highlights of his report.

Requests for Board Action:

L. Sanford moved to approve the promotion of Leigh Beabout to Circulation Library Clerk PT from Temp/On Call Circulation Library Clerk as of May 26, 2015 at \$9.50/hour (no wage change). D. Brannigan seconded the motion and the motion was approved.

L. Sanford moved to approve the appointment of Jeannine Waldow as Library Promotion Clerk PT (Principal Library Clerk, PT.) as of June 1, 2015 at \$10.75/hour. D. Brannigan seconded the motion and the motion was approved.

L. Sanford moved to approve the appointment of Barbara Biljan as a permanent Librarian Assistant, PT due to the completion of a successful probationary period. D. Brannigan seconded the motion and the motion was approved.

L. Sanford moved, based on the strong performance of B. Biljan, to approve a 2.857% pay increase effective the next pay period (\$15/hour to \$15.43/hour). D. Brannigan seconded the motion and the motion was approved.

President's Report: No report.

Financials: A motion was made by S. Rochette and seconded by D. Brannigan to pay the bills as reviewed and presented. The motion was carried.

No additional report other than normal spreadsheet information was provided.

Strategic Management and Planning Committee:

Comments on the Library Trustees Association of New York State (LTA) and the New York Library Association (NYLA) information pertaining to possible membership benefits.

1. The Library Trustees Association of New York State (LTA) seems to duplicate much of the activity of the NYLA, eg, distributing the Handbook for Library Trustees of New York State and lobbying local Senate and Assembly people.
2. NYLA from its website lists a broader range of concerns. The acronyms for the various sections were found in a 2014 Conference program. It is noted that the **LTA** has formal affiliation with the NYLA.
3. Our Director has been forwarding information from NYLA on a regular basis and many of us have accordingly corresponded with our representatives on the issues that NYLA has raised
4. The Strategic Planning Committee therefore recommends that our library fund our Directors membership in NYLA and fund his attendance at the annual NYLA conference. Information from these conferences should be shared with the Board and the Friends

History Room Update: The room is coming along well and on schedule. Carl is very pleased with their work and the Clerk of the Works is doing a very good job. Carl has applied for an education technology grant from Robach to purchase equipment needed. Carl will call a reporter to let them know how the room is progressing and will ask someone from the staff to write articles. Additional details about the construction are available at the library.

S. Bakshi led a discussion regarding revised policy statements – additional work needs to be done – Carl will take the lead in revising them.

The meeting was adjourned at 8:00 by a motion from S. Bakshi and second from L. Sanford which was carried unanimously.

The next meeting will be held on Tuesday July 21, 2015.

L. Sanford and L. Cenci will review bills.