

SEYMOUR LIBRARY  
Minutes of the Board Meeting Held on  
21 July 2015  
(Approved Minutes)

**Roll Call and Attendance:**

**Present:** C. Gouveia (Director), L. Sanford, L. Gardner, M. Marone, S. Rochette, L. Cenci (President), S. Bakshi, W. Borowiec, C. Wilcox

**Absent:** D. Brannigan

**Guest(s):** Katherine Kristansen, Village Liaison

**Call to Order:**

The meeting was called to order at 7:02 p.m.

**Approval of Previous Minutes:**

Approval of the June minutes **6-16-15** was tabled until August. L. Cenci indicated a number of changes were necessary.

**Director's Report:**

This past month has been very busy at the Library. C. Gouveia shared some highlights from his monthly report. Reference questions and program attendance saw a massive increase while circulation saw a modest increase for June 2015. Door count saw a decrease—the door counter was on the fritz for several days and caused an inaccurate reading.

Donations in the memory of Sue P. Cunningham were received at the library. Douglas E. Cunningham, Sue's husband, requested that the \$510 be earmarked towards books.

Based on a contact made at a Greater Brockport Chamber of Commerce meeting, J. Philippone, owner and manager of the UPS Store, has donated a square in the UPS Store mailing to the library.

The greater Brockport Chamber of Commerce included an article from the Seymour Library entitled *AtoZ* resources in their July Newsletter.

**Requests for Board Action:**

L. Sanford MOVED to accept the resignation of Lori Hyde effective 7/10/15. W. Borowiec SECONDED the motion and the motion was CARRIED.

L. Cenci MOVED to accept the appointment of Elizabeth Phillips as Library Page on 7/13/15 at \$8.75/hr. S. Rochette SECONDED the motion and the motion CARRIED.

L. Cenci MOVED to accept the appointment of Emily Centrone as Library Clerk-Circulation Part Time on 7/16/15 at \$9.75/hr. M. Marone SECONDED the motion and the motion PASSED.

L. Sanford MOVED to accept the resignation of Tim Coon, Library Page, effective 7/31/15. W. Borowiec SECONDED the motion and the motion was CARRIED.

S. Rochette MOVED to accept the appointment of Deborah Brague as Library Page on 7/27/15 at \$8.75/hr. L. Cenci SECONDED the motion and the motion CARRIED.

L. Sanford MOVED to accept the resignation of ShawnaAnn McElhenny, Library Page, effective 8/15/15. S. Bakshi SECONDED the motion and the motion PASSED.

L. Cenci MOVED to approve filling the open substitute clerk position with the interview teams number two candidate. C. Wilcox SECONDED the motion and the motion PASSED.

Discussion of the Art Display Policy and Procedure was tabled until August. L. Cenci and C. Gouveia will work together on this update.

### **Financials:**

There was discussion of a letter received from Wilmington Trust. This appears to involve collateral backup for our Five Star bank account.

M. Marone MOVED to approve and pay the bills as reviewed and presented. S. Rochette SECONDED the motion and the motion was CARRIED.

**Bill signers for AUGUST are M. Marone and W. Borowiec. Please come at 6:30 p.m.**

### **Old Business:**

**Financial & Strategic Planning Committees:** Nothing to report.

### **Operational Committee:**

**Air Conditioners:** One of the air conditioning units is on the fritz. Based on the estimate received from Albone last year the cost of replacement is approximately \$27,000. Since replacement may take some time the possibility of a repair was discussed. L. Cenci MOVED to get the air conditioning system repaired by 8/1/15 if it can be done for \$3,000 or less. W. Borowiec SECONDED the motion and the motion was CARRIED.

L. Cenci MOVED to get Chatfield Engineering write up the specifications for the long term replacement of Air Conditioning unit #1, west side. M. Marone SECONDED the motion and the motion PASSED.

**Friends:** Nothing to report

**Grants:** Senator Robach has provided a \$15,000 grant for equipment in the Local History Room. Another grant is in process.

**History Room update:** S. Bakshi suggested that we need to establish policies and procedures for the use of this room. There was some discussion of having a committee to work of this especially the matter of collections. M. Marone MOVED to accept the bid of \$6,400 for repairs to the problems identified in the original install of the drainage system. S. Bakshi SECONDED the motion and motion was PASSED. Construction is progressing well; we hope to be ready for a grand opening in November. We are very pleased with the work of Whitney East. The committee continues to stay on top of things and is meeting every other Tuesday to discuss progress and problems.

**President's Report:**

The N.Y. State Legislature has passed a Library Districting bill. The bill is currently on the governor's desk as he waits for feedback from the impacted Municipalities. Brockport appears to support a districting vote and districting. Clarkson may be willing to support a vote. Sweden does not appear to support a districting vote. There appears to have been some miscommunication with Sweden. L. Cenci will discuss this matter with the town. The Library can write a letter in support of districting regardless of what the municipalities decide to do. L. Cenci will check on when letter(s) of support will go out from the municipalities.

S. Bakshi expressed continued appreciation of C. Gouveia and his efforts on behalf of the Seymour Library and the community.

**Executive Session:**

At 8:26 M. Marone MOVED to go into Executive Session with a request C. Gouveia stay. L. Gardner SECONDED the motion and it was APPROVED.

At 8:42 W. Borowiec MOVED to come out of Executive Session. M. Marone SECONDED the motion and the motion was CARRIED.

**Adjournment:** At 8:46 p.m. S. Rochette MOVED to adjourn L. Sanford SECONDED; the Board APPROVED. The meeting ADJOURNED.

**Bill signers for June are M. Marone and W. Borowiec. Please come at 6:30.**

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**The next Board meeting is on 18 August 2015 at 7 p.m.**