

SEYMOUR LIBRARY
Minutes of the Board Meeting Held on
18 August 2015
(Approved Minutes)

Roll Call and Attendance:

Present: C. Gouveia (Director), L. Sanford, L. Gardner, M. Marone, L. Cenci (President), S. Bakshi, W. Borowiec, C. Wilcox, D. Brannigan, S. Rochette

Absent: none

Guest(s): Katherine Kristansen, Village Liaison; Paul Kimble, Clarkson Town Supervisor and Bob Carges, Sweden Town Supervisor

Call to Order:

The meeting was called to order at 7:00 p.m.

The meeting began with a discussion of districting including how we had gone from postponing our plan to move forward with districting to legislation. This led to talking about the pluses and minuses of districting, whether or not the public should have a chance to vote on districting, library budget, sharing services and updating the tri municipal agreement. There are a number of concerns about the tri municipal agreement including the fact that it was not updated for the 2010 census. Paul Kimble and Bob Carges suggested that the Library should adjust the budget to reflect the census changes and not wait for the municipalities to do this. This change would increase the cost share for Clarkson. Paul Kimble expressed willingness to adjust to this bigger cost share.

L. Cenci will contact the municipalities about a common meeting to review and discuss the 2016 Library budget proposal. This common meeting used to be the normal practice but somehow was discontinued.

Approval of Previous Minutes:

S. Bakshi expressed concern that some of the needed corrections to the **5-19-15** minutes had not been made. He will send those changes to L. Gardner and she will make any necessary updates and send out the approved minutes. D. Brannigan has a record of necessary changes to the **6-16-15** minutes. He will send them to L. Cenci so that she can make the needed corrections. Voting on approval of the June minutes was tabled until the September meeting. L. Sanford **MOVED** to approve the **7-21-15** minutes with corrections. L. Cenci **SECONDED** the motion and it was **CARRIED**.

Director's Report:

This past month has again been very busy at the Library. C. Gouveia shared some highlights from his monthly report. The Library received lots of positive feedback on the summer programs. We received \$20,000 from Senator Ort to be used for technology and furniture in the History Room. C. Gouveia volunteered at the Brockport Arts festival. One of the things he did was help collect donations from craftpersons'. These donated items will be used in fundraiser baskets at the After Hours Program.

Requests for Board Action:

L. Cenci MOVED to accept the appointment of Kim Lowden as Library Clerk-Circulation Substitute on 7/27/15 at \$9.50/hr. L. Gardner SECONDED the motion and the motion PASSED.

L. Sanford MOVED to increase the salary of Leigh Beabout from \$9.50/ hour to \$9.75/hour the change to take place next pay period. S. Rochette SECONDED the motion and the motion CARRIED.

L. Cenci MOVED to accept the appointment of Rebecca Graves as Library Page on 8/10/15 at \$8.75/hr. S. Rochette SECONDED the motion and the motion CARRIED.

L. Sanford MOVED to accept the resignation of Elizabeth Philips, Library Page, effective 8/30/15. L. Gardner SECONDED the motion and the motion was APPROVED.

President's Report:

The Public Library Systems Directors Organization has asked its staff and members to express concern over the governor's veto of the 2 districting bills. Nothing is likely to happen regarding our districting any time soon, but it is still something we are interested in pursuing.

Financials:

The funds for C. Gouveia attendance at NYLA were previously approved by the Board.

We are still losing money on coffee although less than previously. We need to decide how long we are going to continue to do this. It is a nice service but it should not be costing us money.

M. Marone MOVED to approve and pay the bills as reviewed and presented. D. Brannigan SECONDED the motion and the motion was CARRIED.

A CD is coming due. The funds in this CD will be used for the History Room.

Bill signers for AUGUST are M. Marone and L. Sanford. Please come at 6:30 p.m.

The funds from the Brown Trust are coming in regularly to the Library. M. Marone will check with the Village of Brockport on how much money is currently in the Shaffer Trust.

Old Business:

Financial: The committee has prepared the budget for 2016. We are asking for an increase of the tax cap.73%. the committee will prepare 3 budget alternatives for the municipalities one with the cost share based on the 2000 census, one reflecting 2010 census numbers and one with a gradual phase in of 2010 numbers. We hope to present these proposals to all 3 municipalities at once rather than having individuals meetings with each municipality. L. Cenci will try to arrange this.

Strategic Management and Planning Committees: Nothing to report.

Operational Committee:

Air Conditioners: Unit #1 of the air conditioning system is still on the fritz. The **estimated** cost of replacement, material and labor, is approximately \$55,000. We will need to let this out to bid. M. Marone will contact some HVAC firms about getting bids. Chatfield Engineering will write up the specifications. C. Gouveia will work with the Village grant writer to see if we can get some help with the cost of replacing the air conditioner.

We still have holes in the parking lot. S. Rochette **MOVED** that we get these fixed. W. Borowiec **SECONDED** the motion and the motion was **CARRIED**.

Friends: Nothing to report

Grants: Senator Ort has provided a \$20,000 grant for equipment in the Local History Room.

History Room update: The construction is more than 60% complete and should be done in about 3 weeks. We continue to be pleased with the work of Whitney East.

New Business:

Katherine Kristansen, Village Liaison informed the Board that the Village will hold a work session on 8/24/15 to discuss the Library situation. She invited the board members to come. L. Cenci will attend and represent the Board. If any Board members have suggestion they should send them directly to K. Kristansen.

Executive Session:

At 9 PM M. Marone **MOVED** to go into Executive Session. D. Brannigan **SECONDED** the motion and it was **APPROVED**.

At 9:10 PM M. Marone MOVED to come out of Executive Session. S. Rochette SECONDED the motion and the motion was CARRIED.

Adjournment: At 9:15 PM. M. Marone MOVED to adjourn L. Gardner SECONDED; the Board APPROVED. The meeting ADJOURNED.

Bill signers for September are M. Marone and L. Sanford. Please come at 6:30.

The next Board meeting is on 15 September 2015 at 7 p.m.